



Charter School Website Self-Check

Use this checklist to ensure that the school website is in compliance with the following requirements from Arizona State Statute and Arizona Administrative Code:

- Disclosure statement** indicating where the public body will post individual meeting notices is posted. [A.R.S. § 38-431.02](#)
- Board Meeting Notices**, which must include an agenda or information on how the public may obtain a copy of such agenda, are posted to the website at least 24 hours before each meeting. [A.R.S. § 38-431.02 \(A\) and \(G\)](#)
- Point of Contact for Public Records Requests** is posted and includes the name, email address, and phone number. (HB 2587, 55th Legislative, Second Regular Session) [A.R.S. § 39-171 \(effective late September 2022\)](#)
- Link to the **Statutory Handbook of Parental Rights** (published by ADE) prominently posted on the school's website. [A.R.S. § 15-249.16 \(B\)](#)
- ASBCS Dashboard** information is properly posted. [A.A.C. R7-5-501\(F\)](#)
- Teacher Salary Information** for the current year is posted in a prominent place on the School's Home Page [A.R.S. § 15-189.05](#)
- Proposed Budget** or a summary of the proposed budget and a notice of the proposed hearing to consider the budget is posted. [A.R.S. § 15-185\(M\)](#)
- School's Achievement Profile** (if posted-not required) is accurate and current. If previous year information is used, the applicable year is clearly identified. [A.R.S. § 15-114](#)

The following information is not required, but Board staff often identifies contractual issues with the following information. Therefore, it is encouraged that charter holders confirm that the following information is consistent with information on file in the contract, as amended:

- School Name(s)** consistent with ASBCS Online records
- School Address(s)** consistent with ASBCS Online records
- Mission** consistent with ASBCS Online
- Sections pertaining to the **Program or Curriculum** are consistent with the Program of Instruction on file in the contract
- Board Member names** are consistent with ASBCS Online