

**Arizona State Board for Charter Schools
Executive Director Search Subcommittee
December 8, 2016
1616 West Adams Street, Suite 170
Phoenix, Arizona 85007**

MINUTES

Meeting began at 9:49 a.m.

Members Present-

Kathy Senseman, Subcommittee Chair (Telephonically)
Freddy Mendoza (Telephonically)
Matthew Mason (Telephonically)

Members Absent-

- A. Roll Call** - Bianca Ulibarri called roll and confirmed a quorum was present.
- B. Consideration to approve Subcommittee meeting minutes for executive session on November 18, 2016 and December 6, 2016** - Kathy Senseman provided an introduction and asked if there was a motion to approve the November 18th and December 6th meeting minutes. Matthew Mason moved to approve and Freddy Mendoza seconded. Motion passed unanimously.
- C. Discussion and action on next steps in the Executive Director selection process** - Kathy Senseman requested to go into executive session to discuss the employment matters and asked if there was a motion. Matthew Mason motioned to proceed into Executive Session for item C for the purpose of discussion and consideration of employment matters and Freddy Mendoza seconded. Motion passed unanimously.

Board went into Executive Session at 9:52 a.m.

Board returned from Executive Session at 10:00 a.m.

Kathy Senseman announced that the Board was out of executive session and asked if there was a motion. Matthew Mason motioned to bring interviewee #2 for the Executive Director position before the full Board at the Monday, December 12, 2016 meeting and recommended interviewee #2 for hiring. Freddy Mendoza seconded. Motion passed unanimously.

Kathy Senseman asked staff for clarification on whether the full Board decided to enter into executive session when hiring the previous Executive Director. Bianca Ulibarri, Executive Assistant clarified that with the hiring of the previous Executive Director, the Board did hold a special meeting and entered into executive session.

- D. Adjournment** - Kathy Senseman adjourned the meeting and thanked the subcommittee members for participating in today's meeting.

Meeting ended at 10:02 a.m.